



Family Violence Prevention SPECIALIST

Job Description

Purpose:

- To provide advocacy, prevention services, and direct support services to survivors of domestic violence, sexual assault, child abuse, stalking, and human trafficking within the Monadnock Region in collaboration with the Division of Children, Youth, and Families (DCYF).

Major Responsibilities:

The Family Violence Prevention Specialist (FVPS) is an essential role at the Monadnock Center for Violence Prevention (MCVP). The FVPS works in collaboration with DCYF to prevent and respond to family violence, particularly when both domestic violence and child abuse are reported. The FVPS will work half time at MCVP and half time at DCYF. While working with children and families is a crucial component of the FVPS's responsibilities, they may work with any client who seeks services from MCVP.

DCYF Referrals and Consults: (45%)

- Assist Child Protection Service Workers (CPSW) with the assessment of families when a co-occurrence of domestic violence and child abuse/neglect is identified.
- Assess and coordinate services for the non-offending parent/caregiver.
- Coordinate and provide MCVP advocacy services with non-offending parents/caregivers. Provide systems advocacy among MCVP, DCYF, and the Department of Health and Human Services (DHHS) to include consultation, reviews, and referrals.
- Respond to Monadnock Region Child Advocacy Center (MRCAC) interviews to provide direct services to non-offending parents/caregivers and attend MRCAC case review meetings.

FVPS Training and Education: (5%)

- Participate in DCYF core training as required.
- Work with MCVP and DCYF staff to provide training and education on the co-occurrence of domestic violence and child abuse/neglect to collaborative providers, organizations, businesses, and the community at large.
- Provide training sessions related to domestic and sexual violence and stalking to DHHS staff as needed.
- Attend weekly staff meetings at both MCVP and DCYF.
- Attend quarterly FVPS meetings.

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Other Direct Service: (50%)

- Provide direct services to survivors of domestic and sexual violence and stalking, including systems advocacy.
- Provide advocacy on 24-hour crisis line beyond regular office hours as scheduled.
- Maintain an active referral network with professionals, businesses, and social service agencies to assist victims.
- Assist with outreach and engagement events on an as-needed basis

Other:

- Work with the staff, volunteers, and Board of Directors to establish directions and priorities for MCVP.
- Participate in special projects and assignments as required for the effective operation of the organization, which may include participation in special projects at the state level.
- Complete education and outreach logs in accordance with New Hampshire Coalition Against Domestic and Sexual Violence (NHCADSV) Program Standards and agency protocol.

Qualifications:**Education:**

- High school diploma or equivalent required. Undergraduate degree preferred.
- 40 hours of Foundations of Advocacy training in accordance with NH RSA 173C, provided through MCVP and NHCADSV
- DCYF Core Training Sessions

Skills:

- Crisis intervention and advocacy skills.
- Strong verbal and written communications skills.
- Highly organized and strong attention to detail.
- Ability to provide training, education, and awareness presentations and programs to the public and other social service professionals.
- Ability to set and maintain boundaries with clients and other professionals, including upholding confidentiality.

Knowledge:

- Understanding of the dynamics of domestic violence, sexual violence, stalking, and human trafficking is preferred.
- Understanding the co-occurrence of domestic violence and child abuse/neglect is preferred.
- Knowledge of local community resources is preferred.
- Knowledge of trauma-informed care.
- Adequate computer facility, including word processing and Outlook.

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Other:

- Reliable transportation
- Valid Driver's License
- Insurance Coverage (vehicle)
- Criminal Background and DMV Check
- Must live in the Monadnock Region

Classification:

100% Direct Service

40 Hours, Full-time, Exempt

NOTE: The FVPS will work 20 hours per week in the DCYF Keene District Office with the Child Protective Services Unit and 20 hours per week in the MCVP office. The FVPS will be 100% an employee of MCVP.

Supervision:

MCVP and DCYF will share supervision and evaluation of the FVPS position. The primary supervisor will be MCVP's Director of Direct Services.

Compensation:

\$39,530 - \$52,000 per year plus a generous benefits package

Those with past lived experience (a minimum of 1 year ago) and/or those who are members of marginalized groups (LGBTQIA+, BIPOC, immigrant/refugees, etc.) are encouraged to apply to help us better represent those we serve.

Family Violence Prevention Specialist 2024